

Message

From: Sierra-Lopez, Omar [Sierra-Lopez.Omar@epa.gov]
Sent: 11/23/2020 7:12:33 PM
To: Minter, Douglas [Minter.Douglas@epa.gov]
CC: Bahrman, Sarah [Bahrman.Sarah@epa.gov]
Subject: Re: For final review today: Dewey consultation closure letters
Attachments: Conclusion Letter Template for Consulting Tribes .pdf; Conclusion Letter Template for NonConsulting Tribes .pdf

Douglas:

I have these two PDF ready. This is the two PDF that Darcy will need to sign. After her signature, I can start generating the letters with her signature.

Please review and let me know if I am ready to route this directly to Darcy via SharePoint.

Regards,

Omar Sierra-Lopez
Physical Scientist (Environmental)

U. S. Environmental Protection Agency (Region 8)

Underground Injection Control Program

Mail Code: 8WD-SDU

1595 Wynkoop Street

Denver, Colorado 80202-1129

Phone 303.312.7045

EPA Region 8 UIC website:

<http://www.epa.gov/uic/underground-injection-control-epa-region-8-co-mt-nd-sd-ut-and-wy>

From: Minter, Douglas <Minter.Douglas@epa.gov>
Sent: Monday, November 23, 2020 11:38 AM
To: Sierra-Lopez, Omar <Sierra-Lopez.Omar@epa.gov>
Subject: RE: For final review today: Dewey consultation closure letters

I had to correct the mail code on each letter. Otherwise, these Word versions are ready to convert to pdfs so Darcy can sign. I expect that you will need to make the highlighted yellow text generic before you convert the letters?

From: Sierra-Lopez, Omar <Sierra-Lopez.Omar@epa.gov>
Sent: Monday, November 23, 2020 11:03 AM
To: Minter, Douglas <Minter.Douglas@epa.gov>
Subject: Re: For final review today: Dewey consultation closure letters

Douglas: Please send me the final version template for these two tribal letters. I just want to make sure I have the latest version.

Regards,

Omar Sierra-Lopez

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From: Minter, Douglas <Minter.Douglas@epa.gov>

Sent: Monday, November 23, 2020 10:57 AM

To: Sierra-Lopez, Omar <Sierra-Lopez.Omar@epa.gov>; Bahrman, Sarah <Bahrman.Sarah@epa.gov>

Subject: RE: For final review today: Dewey consultation closure letters

Thanks Omar.

Sarah: can Omar send the two template pdf letters on concluding consultation directly to Darcy in the interest of time? I think everyone has reviewed the language who needs to.

From: Sierra-Lopez, Omar <Sierra-Lopez.Omar@epa.gov>

Sent: Monday, November 23, 2020 10:55 AM

To: Minter, Douglas <Minter.Douglas@epa.gov>

Cc: Bahrman, Sarah <Bahrman.Sarah@epa.gov>

Subject: Re: For final review today: Dewey consultation closure letters

Douglas:

Yes, with Adobe Pro DC I can edit/alter the date. We can have Darcy sign the two letters today, and I can start getting those ready for tomorrow including editing the date to tomorrow. Let me know if this is what you want me to do.

I can start routing the PDF letters to Darcy for signature right now. Let me know.

Regards,

Omar Sierra-Lopez

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From: Minter, Douglas <Minter.Douglas@epa.gov>
Sent: Monday, November 23, 2020 10:44 AM
To: Sierra-Lopez, Omar <Sierra-Lopez.Omar@epa.gov>
Cc: Bahrman, Sarah <Bahrman.Sarah@epa.gov>
Subject: RE: For final review today: Dewey consultation closure letters

Ok thanks.

Is there a way we can capture her signature electronically similar to what we do for my signature for Class V rule authorization letters?

From: Sierra-Lopez, Omar <Sierra-Lopez.Omar@epa.gov>
Sent: Monday, November 23, 2020 9:09 AM
To: Minter, Douglas <Minter.Douglas@epa.gov>
Cc: Bahrman, Sarah <Bahrman.Sarah@epa.gov>
Subject: Re: For final review today: Dewey consultation closure letters

Douglas:

I believe, we cannot alter/edit the date included with Darcy's signature. I will need to check.

I am currently in an appointment 9AM - 10:30AM. I will be back online at 11AM. You can reach me via txt if needed.

Regards,

Omar Sierra-Lopez
Physical Scientist (Environmental)

U. S. Environmental Protection Agency (Region 8)

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From: Minter, Douglas <Minter.Douglas@epa.gov>
Sent: Monday, November 23, 2020 6:45 AM
To: Sierra-Lopez, Omar <Sierra-Lopez.Omar@epa.gov>; Bahrman, Sarah <Bahrman.Sarah@epa.gov>
Subject: RE: For final review today: Dewey consultation closure letters

Thanks Omar: to complete step one, is there a way that Darcy can sign the two letters today either without showing the date or having the date show as tomorrow?

Please keep us updated today on your progress so we know when to expect these letters to review.

FYI, after hearing back from Paul late Friday, we may be sending the non-consulting tribal template letter to OST (i.e., without any dates in the letter). Stay tuned...

Sarah: since we will have a letter unique to each tribal leader for Darcy to send tomorrow (along with the RTC), I will meet with Omar at 1 pm today to determine how best to set this up for her tomorrow.

Douglas

From: Sierra-Lopez, Omar <Sierra-Lopez.Omar@epa.gov>
Sent: Friday, November 20, 2020 5:55 PM
To: Minter, Douglas <Minter.Douglas@epa.gov>
Cc: Bahrman, Sarah <Bahrman.Sarah@epa.gov>
Subject: Re: For final review today: Dewey consultation closure letters

Douglas:

I just finished testing what I learned from Jeff about the mail merge so Darcy can sign only one letter. Here is how it works.

Steps

1. I will route to Darcy the two PDF letters (Darcy will only need to sign the two letters). It does not matter what names or dates are on the letter, I will fix this later - step 2 and 3.
 2. Once the two letters are signed, I will convert from PDF to WORD using Adobe Pro DC and will start adding the fields (Chairmans/Presidents Names, Tribe Names, Consultation Dates, etc.) to generate all the letters.
 3. I will generate all the individual letters (PDF) and will review each letter for accuracy. Each letter will have Darcy's signature and the correct fields added.
 4. Mail the letters to the tribes and Cc's
- I see no issues getting this done before the deadline.

Regards,

Omar Sierra-Lopez
Physical Scientist (Environmental)

U. S. Environmental Protection Agency (Region 8)

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Denver, Colorado 80202-1129
Phone 303.312.7045

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From: Minter, Douglas <Minter.Douglas@epa.gov>
Sent: Friday, November 20, 2020 3:58 PM
To: Sierra-Lopez, Omar <Sierra-Lopez.Omar@epa.gov>
Cc: Bahrman, Sarah <Bahrman.Sarah@epa.gov>
Subject: FW: For final review today: Dewey consultation closure letters

Omar: please move forward in using these templates to generate pdf copies for Darcy's signature.

For the consulting tribes identified in Valois' attached table, please insert the appropriate dates specific to each of these tribes along with the other tribal specific information highlighted. For OST, I have proposed to Mike and Sarah that we may want to forgo sending another letter to them so let's hold on generating that letter for now.

Let me know if you need my help getting these ready on Monday so Sarah and/or I can review and have them ready to sign for Darcy on Tuesday.

Thanks!

Douglas

From: Minter, Douglas
Sent: Friday, November 20, 2020 11:06 AM
To: Bahrman, Sarah <Bahrman.Sarah@epa.gov>
Cc: Sierra-Lopez, Omar <Sierra-Lopez.Omar@epa.gov>
Subject: RE: For final review today: Dewey consultation closure letters

Hi Sarah: here are final versions of both letters incorporating all comments from Kim, Paul, and Michael. Before we proceed further, do you think Darcy would like to review these today?

Douglas

From: Bahrman, Sarah <Bahrman.Sarah@epa.gov>
Sent: Friday, November 20, 2020 10:10 AM
To: Minter, Douglas <Minter.Douglas@epa.gov>
Subject: FW: For final review today: Dewey consultation closure letters

Kim reviewed the letters.

Sarah E. Bahrman | Chief, Safe Drinking Water Branch | U.S. Environmental Protection Agency - Region 8
(p) 303.312.6243 | (c) 303.903.8515 | (f) 877.876.9101

From: Varilek, Kimberly <Varilek.Kimberly@epa.gov>
Sent: Friday, November 20, 2020 10:06 AM
To: Bahrman, Sarah <Bahrman.Sarah@epa.gov>
Subject: RE: For final review today: Dewey consultation closure letters

Hi Sarah – sorry for the delay. I made some very minor, non-substantive comments to the letters. Thank you again. I will not be able to attend today's discussion, but please let me know if you have additional questions. Thank you! – Kim V.

Kimberly D. Varilek
Tribal Affairs Branch Chief
EPA Region 8 - Office of Regional Administrator
1595 Wynkoop St.
Denver, CO 80202
(303) 312-6264
(303) 726-9193(c)

From: Bahrman, Sarah <Bahrman.Sarah@epa.gov>
Sent: Thursday, November 19, 2020 1:01 PM
To: Varilek, Kimberly <Varilek.Kimberly@epa.gov>
Subject: For final review today: Dewey consultation closure letters

Hi Kim –

Hope you're doing well. We've made some minor final edits to these letters and wanted to give you one more chance to review today. We'd like to finalize and get ready for Darcy's signature in the next day or two so we are ready for permit signature on Tues. Paul and Mike's comments are reflected in these versions.

Thanks, and if I don't talk to you before then I hope you have a wonderful Thanksgiving - in whatever way is possible this year! 😊

Sarah

Sarah E. Bahrman | Chief, Safe Drinking Water Branch | U.S. Environmental Protection Agency - Region 8
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